

Red Castle Publishing - Privacy Policy

Effective date: 3rd day of February, 2023

www.donnaandandy.com (the "Site") is owned and operated by
Red Castle Publishing / Donna Rhodenizer / Andy Duinker

Contact: Red Castle Publishing
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Purpose

The purpose of this privacy policy (this "Privacy Policy") is to inform users of our Site of the following:

1. The personal data we will collect
2. Use of collected data
3. Who has access to the data collected
4. The rights of Site users
5. The Site's cookie policy

This Privacy Policy applies in addition to the [Terms and Conditions](#) of our Site.

GDPR

For users in the European Union, we adhere to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, known as the General Data Protection Regulation (the "GDPR"). For users in the United Kingdom, we adhere to the GDPR as enshrined in the Data Protection Act 2018.

We have not appointed a Data Protection Officer as we do not fall within the categories of controllers and processors required to appoint a Data Protection Officer under Article 37 of the GDPR.

Consent

By using our Site, users agree that they consent to the conditions set out in this Privacy Policy.

When the legal basis for us processing your personal data is that you have provided your consent to that processing, you may withdraw your consent at any time. If you withdraw your consent, processing which we completed before you withdrew your consent, is not deemed unlawful.

As a user, you may withdraw consent in writing.

Legal Basis for Processing

We collect and process personal data about users in the EU only when we have a legal basis for doing so under Article 6 of the GDPR.

We rely on the following legal bases to collect and process the personal data of users in the EU:

1. Users have provided their consent to the processing of their data for one or more specific purposes;
2. Processing of user personal data is necessary for us to take, at the request of a user, steps before entering a contract or for the performance of a contract to which a user is a party. A user has the option not to provide personal data. However, in such cases, transactions will not be able to be completed.

Personal Data We Collect

We only collect data that helps us achieve the purpose set out in this Privacy Policy. We will not collect any additional data beyond the data listed below without notifying you first.

Data Collected in a Non-Automatic Way

We may also collect the following data when you perform certain functions on our Site:

1. First and last name
2. Email address
3. Phone number
4. Address
5. Payment information
6. Auto fill data

This data may be collected to create an account.

How We Use Personal Data

Data collected on our Site will only be used for the purposes specified in this Privacy Policy or indicated on the relevant pages of our Site. We will not use your data beyond what we disclose in this Privacy Policy.

The data we collect when the user performs certain functions may be used for the following purposes:

1. Delivery of purchased item(s);
2. Communication.

Who We Share Personal Data With

Employees

We may disclose user data to any member of our organization who reasonably needs access to user data to achieve the purposes set out in this Privacy Policy.

Third Parties

We may share user data with the following third parties:

1. PayPal
2. Stripe
3. WooCommerce

We may share the following user data with third parties:

1. Data to create an account
2. Data to complete online transactions
3. Data to deliver product

We may share user data with third parties for the purpose of completing transactions. Third parties will not be able to access user data beyond what is reasonably necessary to achieve the completion of these transactions.

Other Disclosures

We will not sell or share your data with other third parties, except in the following cases:

1. If the law requires it
2. If it is required for any legal proceeding
3. To prove or protect our legal rights
4. To buyers or potential buyers of this company in the event that we seek to sell the company

If you follow hyperlinks from our Site to another Site, please note that we are not responsible for and have no control over their privacy policies and practices. We cannot guarantee that these third parties handle your personal data in a reliable or secure manner. We recommend that you read the privacy statements of these websites prior to making use of these websites.

[PayPal](#) - Privacy statement

[Stripe](#) - Stripe Privacy Center

[WooCommerce](#) – WooCommerce/Automatic Privacy Policy

How Long We Store Personal Data

User data will be stored for up to, but not necessarily for a total of, seven years.

How We Protect Your Personal Data

User data is protected via the security policies and protocols of the third-party providers of the software used on the website.

While we take all reasonable precautions to ensure that user data is secure and that users are protected, there always remains the risk of harm. The Internet as a whole can be insecure at times and therefore we are unable to guarantee the security of user data beyond what is reasonably practical.

Your Rights as a User

Under the GDPR, you have the following rights:

1. Right to be informed
2. Right of access
3. Right to rectification
4. Right to erasure
5. Right to restrict processing
6. Right to data portability
7. Right to object

Children

We do not knowingly collect or use personal data from children under 16 years of age. If we learn that we have collected personal data from a child under 16 years of age, the personal data will be deleted as soon as possible. If a child under 16 years of age has provided us with personal data, their parent or guardian may contact andy@redcastlepublishing.com to provide or remove consent for the collection of their child's personal information.

Please see our *Children's Privacy Policy* (included below) for additional information on how we deal with children's personal data.

How to Access, Modify, Delete, or Challenge the Data Collected

If you would like to know if we have collected your personal data, how we have used your personal data, if we have disclosed your personal data and to who we disclosed your personal data, if you would like your data to be deleted or modified in any way, or if you would like to exercise any of your other rights under the GDPR, please contact andy@redcastlepublishing.com

Do Not Track Notice

Do Not Track ("DNT") is a privacy preference that you can set in certain web browsers. We do not track the users of our Site over time and across third party websites and therefore do not respond to browser-initiated DNT signals. We are not responsible for and cannot guarantee how any third parties who interact with our Site and your data will respond to DNT signals.

How to Opt-Out of Data Collection, Use or Disclosure

Users can opt-out of the use of their personal data for marketing emails. You can opt-out by clicking "unsubscribe" on the bottom of any marketing email or updating email preferences under "Your Account".

Cookie Policy

A cookie is a small file, stored on a user's hard drive by a website. Its purpose is to collect data relating to the user's browsing habits. You can choose to be notified each time a cookie is transmitted. You can also choose to disable cookies entirely in your internet browser, but this may decrease the quality of your user experience.

We use the following types of cookies on our Site:

1. **Functional cookies**

Functional cookies are used to remember the selections you make on our Site so that your selections are saved for your next visits.

2. **Third-Party Cookies**

Third-party cookies are created by a website other than ours. We may use third-party cookies to facilitate purchase transactions and returning customer information.

Modifications

This Privacy Policy may be amended from time to time in order to maintain compliance with the law and to reflect any changes to our data collection process. When we amend this Privacy Policy we will update the "Effective Date" at the top of this Privacy Policy. We recommend that our users periodically review our Privacy Policy to ensure that they are notified of any updates. If necessary, we may notify users by email of changes to this Privacy Policy.

Complaints

If you have any complaints about how we process your personal data, please contact us through the contact methods listed in the *Contact Information* section so that we can, where possible, resolve the issue. If you feel we have not addressed your concern in a satisfactory manner you may contact a supervisory authority. You also have the right to directly make a complaint by contacting the Office of the Privacy Commissioner of Canada.

Contact Information

If you have any questions, concerns or complaints, you can contact
andy@redcastlepublishing.com

Children's Privacy Policy **Website: www.donnaandandy.com (the "Site")**

This Children's Privacy Policy supplements the www.donnaandandy.com Privacy Policy and applies to the personal information of children in the United States who are under the age of thirteen (13) ("child" or "children"). This Children's Privacy Policy is made in accordance with the United States Children's Online Privacy Protection Act ("COPPA"). Any terms defined in COPPA have the same meaning when used in this Children's Privacy Policy.

Children's Data We Collect

We do not knowingly collect the personal information of children under the age of thirteen (13).

Public Availability

Children are not able to make their personal information publicly available on our Site.

Third Party Operators

Third parties do not use our Site to collect personal information about children who use our Site.

Parental Rights

A child's parent or guardian can review their child's personal information, direct us to delete their child's personal information, and refuse any further collection or use of their child's personal information. A parent or guardian can also agree to the collection and use of their child's personal information but not allow us to disclose that personal information to third parties, unless disclosure is part of the service provided by our Site. A parent or guardian can exercise these rights by contacting andy@redcastlepublishing.com to provide or remove consent for the collection of their child's personal information.

We will not require a child to disclose more information than is reasonably necessary to participate in an activity on our Site.

Contact Information

Questions and concerns about this Children's Privacy Policy or about our collection and use of children's personal information, can be sent to:

Red Castle Publishing

20 Silver Fox Ave. PO Box 10001

New Minas, NS B4N 5K1

Canada

Phone number: (902) 681-6260

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